

## South Cambridgeshire District Council

Minutes of the Grants Advisory Committee held on  
Friday, 25 November 2022 at 10.00 a.m.

PRESENT: Councillor Jose Hales - Chair  
Councillor Sue Ellington – Vice-Chair

Councillors: Bill Handley, Sunita Hansraj, Judith Rippeth

Councillors John Williams was in attendance remotely, by invitation.

### Officers:

Gareth Bell	Communications and Communities Service Manager
Aaron Clarke	Democratic Services Technical Officer
Emma Dyer	Development Officer (Community-Led Plans)
Siobhan Mellon	Development Officer - Climate and Environment
Jane Mountain	Customer Service Adviser
Luke Waddington	Climate and Environment Project Officer

### 1. Apologies for Absence

There were no apologies.

### 2. Declarations of Interest

Councillor Sue Ellington declared an interest in Care Network but noted she was not responsible for how money was spent.

### 3. Minutes of the meeting on Friday 30 September 2022

The Grants Advisory Committee authorised the Chair to sign, as a correct record, the minutes of the meeting held Friday 30 September 2022.

### 4. Minutes of the meeting on Friday 28 October 2022

The Grants Advisory Committee authorised the Chair to sign, as a correct record, the minutes of the meeting held Friday 28 October 2022.

### 5. Service Support Grants: 6-month Progress Report

It was noted that on 25 November 2022 the Grants Advisory Committee met to examine the 'Grants to the Voluntary Sector – Service Support Grants: 6-month progress report'.

Six-monthly reports had been requested from organisations in receipt of sums greater than £10,000 per annum unless specifically requested by the Council.

Reports were received from Care Network Cambridgeshire and Citizens Advice for the first two quarters of the previously agreed extension year (2022-23) for funding agreements for 2019-2022. It was noted that both organisations were on track to deliver the agreed outputs on time and to budget, achieving the objectives of individual grant agreements. A further report from CCVS, had not been received but was noted that it would be provided informally to members.

Another report had been received from Disability Cambridgeshire who received £5,000 from South Cambridgeshire District Council for the 2022-23 financial year, noting, within the report, a request had been made to transfer the remaining unspent funds (£2,500), to Disability Huntingdonshire (DISH) who also received funding from South Cambridgeshire District Council. DISH would be able to use the funding to extend their support, advice and advocacy service to clients in South Cambridgeshire in the remaining months of the 2022-23 period.

It was noted that the Grants Advisory Committee had requested the £2,500 of unspent funds from Disability Cambridgeshire grant was returned to South Cambridgeshire District Council. The funding would then be paid to DISH Huntingdonshire if further assurance could be provided that they had the capacity to take on the extra work and that the funding would support South Cambridgeshire residents.

It was emphasised that all organisations (except Disability Cambridgeshire) that were in receipt of funding were on track to deliver the agreed outputs on time and to budget, achieving the objectives of individual grant agreements.

It was noted that funding was paid annually in April for all recipients except Citizens Advice and Care Network due to the large amounts granted, fundings were split in to two instalments paid in April and October.

It was noted, Care Network were awarded £18,500 under the Combined Community Transport and Independent Living theme, noting that funding was provided for the delivery, development and promotion of Community Transport Services for South Cambridgeshire and residents.

The Specific Measures were noted:

- To deliver a community car schemes sustainability project via community-based participatory research activity.
- To develop an area-based initiative and collaborative approach to community transport via Care Network Transport membership scheme.
- To raise awareness of Care Network and other local services and connections to all community car schemes in South Cambridgeshire to enable them to identify and signpost lonely service users to Care Network .
- To use social network theory to increase awareness of community car schemes.
- To redesign the annual community car schemes survey.
- To provide 1-1 support for community car schemes as required.

- To provide six networking and training events per year for community car schemes.

The specific measures for Care Network Independent Living/Support for Parishes and Communities were noted:

- To offer support to established community groups as well as new, responsive, informal community groups, and in so doing, provide information and support to 100 South Cambridgeshire residents/year on how to increase their community involvement. (186 contacts made).
- To trial ways of connecting self-isolating and / or vulnerable residents and carers with community groups and activities via a range of different communication methods. (Face to face and access to Zoom).
- To set up 6 intergenerational befriending and good neighbour projects, (2 formally structured and 4 informally structured) per year.
- To offer general support and information regarding formal and informal volunteering to help combat social isolation and loneliness to all parish councils within South Cambridgeshire. (All parishes contacted).
- To develop a profile of informal group activity across South Cambridgeshire.
- To support communities with a consistent presence for community development activity across the district.

It was noted that, Care Network's Project Catalyst supported people who may have been shielding or those who were anxious about going back out in the community and that it would help to boost confidence and independence. It would provide free, short-term support for people not already receiving similar support elsewhere and not living with more complex and enduring mental ill health. Project Catalyst volunteers could accompany individuals to go out for a walk, take their first trip to the local shops, get back to a group or social activity or to take their first steps in attending a group. It would also include the Check-in-and-Chat Service.

It was noted that Citizens Advice were awarded £85,000 under the Advice Services theme funding to provide free, confidential and impartial advice to South Cambridgeshire residents. Outcomes were requested and provided.

It was highlighted that the Bus pass system required applicants to have an email address which made it impossible for those who do not have access to the internet. It was expressed the application process should be addressed to make it viable for people to apply.

There was a request for an outreach system provided by Citizens Advice to make it easier for people to access the service.

## 6. Service Support Grants: Funding Applications April 2023 - March 2026

It was noted, a total of 12 applications were received between 5 September 2022 and 14 October 2022 which were brought forward to the Grants Advisory Committee.

After consideration of the applications, the Committee recommended to the Lead Cabinet Member for Resources that the following awards would be made, subject to agreement by Council on budget, and subject to annual funding agreements with the organisations concerned:

- **Farmland Museum (FGZBLRVN)** would not be approved for funding (full amount requested-£10,000 per year).
- **Arts & Minds (LNKSDSMK)** would be approved and funded at the reduced amount of £4,000 instead of the full amount requested of £6,000
- **Home Start Royston & South Cambridgeshire (NMXLNSZC)** would be approved and funded at the full amount requested of £13,711
- **Citizens Advice (CA) (SPPWFTNL)** would be approved and funded at the full amount requested of £100,000
- **Cambridge Dial-a-Ride (CDAR)(PDDCDXBP)** would be approved and funded at the reduced amount of £5,000 instead of the full amount requested of £15,000
- **Care Network Cambridgeshire (CNC)(XXDKPVVG)** would be approved and funded at the reduced amount of £8,000 instead of the full amount requested of £23,009
- **Cambridge Council for Voluntary Service (CCVS) (CWZJPBSB)** would be approved and funded at the full amount requested of £11,400
- **Cambridgeshire Older People's Enterprise (COPE)(CJMLTHGP)** would be approved and funded at the reduced amount of £2,000 instead of the full amount requested of £3,333
- **The Voluntary Network (TVN) (FNHQWTBJ)** would be approved and funded at the reduced amount of £5,000 instead of the full amount requested of £8,807
- **REACH Community Projects (GWSZHPKC)** would be approved and funded at the reduced amount of £5,000 instead of the full amount requested of £10,000
- **Disability Huntingdon (DISH) (PSKNFZLV)** would be approved and funded at the reduced amount of £6,289 instead of the full amount requested of £34,186

- **Royston & District Community Transport (RDCT) (GJWSZHML)** would be approved and funded at the full amount requested of £7,000.

## 7. Electric Vehicle Charge Point Grant

The report presented to the Grants Advisory Committee summarised the grant application and recommendations to Grants Advisory Committee (GAC) for an award to SCDC's Electric Vehicle Charge Point Fund 2022/23. Members were asked to consider the grant application and make a recommendation to the Lead Cabinet Member for Finance.

After consideration of these applications, the Committee recommended to the Lead Cabinet Member for Resources that the following awards be made, subject to agreement by Council on budget, and subject to annual funding agreements with the organisations concerned:

- **Steeple Morden Parish Council (SQJNGBNN)** to be approved and funded at the full amount requested of £3,500

## 8. Community Chest: Funding Applications

Six applications were received between 12 September 2022 and 7 November 2022 and were brought forward to the Community Chest Grant funding scheme.

After consideration of the following applications, the Committee recommended to the Lead Cabinet Member for Finance that:

- **Mother Goose Pre School (JXCZXQNK)** was rejected and not funded £2,000 due to there not being a long-term lease in place at Wimpole Village Hall.
- **Whittlesford United Reformed Church (SFPKJMDZ)** to be approved and funded at the full amount requested of £1,998
- **Ickleton Cricket Club (HFGVDRJJ)** to be approved and funded at the full amount requested of £1,034.88
- **Bourn Sports Club (KFJPFMTS)** request of £2,000 was not funded but deferred, pending further information relating to the relationship between the Sports Club and the Parish Council and whether it was the Parish Council, or the sports Clubs who were the recipient of the Mick George Community Fund.
- **Cambridge Online (MLWXPVRR)** request of £2,000 was not funded but deferred, pending further information on their relationship between Cambridge City Council and if they intended to publicise on their website and branch out into South Cambridgeshire.
- **Willingham Community Plan Group (NMTTGWBR)** to be approved and funded at the full amount requested of £2,000

**9. Date of next meeting**

Friday 27 January 2022 at 10:00am.

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**The Meeting ended at 12.00 p.m.**

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